



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

**BOARD MEETING DATE:** *March 19, 2024*

**DATE:** Tuesday, March 12, 2024

**TO:** Board of County Commissioners

**FROM:** Gabrielle Enfield, Community Reinvestment Manager  
Office of the County Manager  
[genfield@washoecounty.gov](mailto:genfield@washoecounty.gov)

**THROUGH:** Kate Thomas, Assistant County Manager  
[kathomas@washoecounty.gov](mailto:kathomas@washoecounty.gov)

**SUBJECT:** Recommendation to approve allocation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$77,500] for the following two projects:

- a. Human Services Agency GenArete Pilot Program (\$49,500), which will utilize a dynamic tool to create high quality, individualized learning plans for children with developmental disabilities; and
- b. Permanent Supportive Housing – Supportive Services Needs Assessment (\$28,000), which will provide funds to conduct a comprehensive needs assessment for supportive services in Northern Nevada.

Recommendation to approve an increased allocation to the previously approved project:

- c. Increase funding for the District Attorney's Office – Court Case Backlog Personnel Workstations by \$225,697 for a total of \$616,429 to cover fire and seismic requirements as well as increased construction costs.

The total amount of allocations is \$303,197. If approved, direct the Comptroller's Office to make necessary net zero cross-fund and/or cross-functional budget appropriation transfers. Manager's Office. (All Commission Districts.) **FOR POSSIBLE ACTION**

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## **SUMMARY**

The report requests approval of two new internal projects that include a pilot project to provide services to children with developmental disabilities in the child welfare system and a permanent supportive housing needs assessment. The report also includes an amendment to a previously approved ARPA-SLFRF project for office facility improvements at the District Attorney's Office.

**AGENDA ITEM # \_\_\_\_\_**

**Washoe County Strategic Objective supported by this item:** Fiscal Sustainability, Economic Impacts, Vulnerable Populations, and Innovative Services

**PREVIOUS ACTION**

On December 13, 2021, the Board of County Commissioners approved an allocation in the amount of \$2,423,414 to the District Attorney's Office to reduce the court backlog by hiring attorneys, investigators and support staff whose sole focus will be to close these cases. Funding includes workstations for grant funded staff, and related facility improvements (\$390,732).

For all Board of County Commissioner actions related to the American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds between July 20, 2021 through November 28, 2023, visit the [Washoe County ARPA webpage](#).

**BACKGROUND**

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund. Washoe County was awarded a grant of \$91,587,038 in State and Local Fiscal Recovery Funds (SLFRF).

**New ARPA-Funded Projects**

<b>Human Services Agency</b>			
	GenArete Pilot Program	\$49,500	Approved (under \$500,000)
Description:	This pilot program will utilize the genArete tool to create high quality, individualized learning plans for children with developmental disabilities. Rather than focusing on what the child cannot do, this assessment identifies what the child can do and uses that information to develop a learning plan to help jump start skill development. For this pilot program, the Human Services Agency will contract with High Sierra Industries to implement genArete, focusing on a small, targeted group of high needs young people who have been or currently are involved in Washoe County's child welfare system.		
Category	2.13 Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		

<b>Office of the County Manager</b>			
	Permanent Supportive Housing - Supportive Services Needs Assessment	\$28,000	Approved (under \$500,000)
Description:	Funding will be used to contract with a vendor to conduct a comprehensive needs assessment for supportive services in Northern Nevada. The assessment will evaluate the: 1) current capacity of supportive services in Northern Nevada; 2) potential for expansion of supportive services; 3) gaps in services that are important to create integrated, sustainable supportive services; and 4) potential for leadership and long-term sustainability of integrated supportive services		

	programs. This supportive services assessment will support the preparation of proposal(s) to the Nevada Housing Division for AB310 funding, targeted to the needs in our community.
Category	2.16 Long-Term Housing Security: Services for Unhoused Persons

### Amendments

District Attorney's Office			
	Court Case Backlog Personnel Workstations	\$390,732 (original)	Approved 12-14-2021
<b>Description:</b>	This project provides workstations for attorneys, investigators, and support staff whose focus is to reduce the backlog of cases due to the COVID 19 closures. Funding includes workstations for grant funded staff, and related facility improvements.		
<b>Amendment</b>	Additional Funding for Facility Improvements	\$225,697	Recommend Approval
<b>Description</b>	Additional funding is requested for facility improvements to cover fire and seismic requirements as well as increased construction costs.		
	<b>Total Project Costs</b>	<b>\$616,429</b>	

### **FISCAL IMPACT**

The total fiscal impact of these allocations is \$303,197. Ongoing maintenance and operation costs past the allocation period will need to be secured via the annual budget process through reallocation of existing budget or submission of an above base budget request for the appropriate fiscal year.

Should the board approve the projects as submitted, the FY24 ARPA SLFRF COVID-19 Recovery (Fund 270, Fund Center 270-8) and CIP SLFRF Projects (Fund 402, Fund Center 402-10) budgets will be adjusted with the following cross-fund and/or cross-functional net-zero appropriation transfers:

### **GenArete Pilot Program:**

Fund/Function	Cost Object & Description	G/L Account & Description	Amount
	Revenue:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$49,500)
Other Restricted Fund (270)/ Welfare	IO12331 HSA-GenArete Pilot Program	431100-Federal Grants	\$49,500
	Expenditures:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	710100 – Professional Services	(\$49,500)
Other Restricted Fund (270)/ Welfare	IO12331 HSA-GenArete Pilot Program	710100 – Professional Services	\$49,500

**Permanent Supportive Housing - Supportive Services Needs Assessment:**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
	Revenue:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$28,000)
Other Restricted Fund (270)/ Welfare	IO12333 OCM- Permanent Supportive Housing Needs Assessment	431100-Federal Grants	\$28,000
	Expenditures:		
Other Restricted Fund (270)/ General Gov	CC 270800 – SLFRF - General Government	710100 – Professional Services	(\$28,000)
Other Restricted Fund (270)/ Welfare	IO12333 OCM- Permanent Supportive Housing Needs Assessment	710100 – Professional Services	\$28,000

**District Attorney's Office Court Case Backlog Personnel & Workstations**

<b>Fund/Function</b>	<b>Cost Object &amp; Description</b>	<b>G/L Account &amp; Description</b>	<b>Amount</b>
	Revenue:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	431100-Federal Grants	(\$225,697)
Other Restricted Fund (270)/ Judicial	IO19123 DA-Facility Improvement	431100-Federal Grants	\$225,697
	Expenditures:		
Other Restricted Fund (270)/General Gov	CC 270800 – SLFRF - General Government	710500-Other Expense	(\$225,697)
Other Restricted Fund (270)/ Judicial	IO19123 DA-Facility Improvement	814092-Transfer to Public Works Construction	\$225,697
Capital Improvement Fund (402) / Judicial	PW920367-DA Office Expansion Floors 6-7 SLFRF	781080-Construction Contracts	\$225,697
Capital Improvement Fund (402)/Judicial	PW920367 DA Office Expansion Floors 6-7 SLFRF	622270-Transfer from Other Restricted	\$225,697

### **RECOMMENDATION**

Recommendation to approve allocation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$77,500] for the following two projects:

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Recommendation to approve increased allocation to the previously approved project:

- c. Increase funding for the District Attorney's Office – Court Case Backlog Personnel Workstations by \$225,697, for a total of \$616,429 to cover fire and seismic requirements as well as increased construction costs.

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### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"move to recommend to approve allocation of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) in the total amount of [\$77,500] for the following two projects:*

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*Recommendation to approve increased allocation to the previously approved project:*

- c. *Increase funding for the District Attorney's Office – Court Case Backlog Personnel Workstations by \$225,697 for a total of \$616,429 to cover fire and seismic requirements as well as increased construction costs.*

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